

From the office of IQAC Cell
Management Education and Research Institute, Delhi

Ref. No /2019/006

Date: 18/07/19

Proceedings of the meeting of IQAC held on 16/07/19

Subject: Minutes of the Second Meeting of IQAC

A meeting of members of IQAC was held on 16/07/19 at 10 00 am in the office of the Director, MERI under the Chairmanship of the Chairman, IQAC. Following members attended the meeting:

Members	Designation
Prof Lalit Aggarwal	Chairman IQAC
Sh S K Aggarwal	Member
Prof A K Aggarwal	Member
Prof Dilip Kumar	Member
Ms Ritu Aggarwal	Member
Dr Deepshikha Kalra	Member
Mr Sumit Chauhan	Member
Dr Samarth Singh	Member
Dr Parmjot Singh	Member
Dr Maitri Bhusan	Member
Dr Gurbinder Kaur	Member
Mr Hemant Kumar	Member
Mr Ushpreet Singh Bawa, Director, GSK	Member
Mr Aditya Manager, KPMG	Member
Mr Sameer Kaila, Director, Dhan Creators Wealth	Member
Sh Neeraj Gupta	Member
Prof (Dr) Sangeeta Gupta	Director, IQAC

Following was the agenda:

- 1 Approve the minutes of the first meeting.
- 2 Review of Academic Calendar given by GGSIPU & preparation of institute Academic Calendar for the forthcoming academic session.
- 3 Taking feed back of the resolution passed in the first meeting
- 4 Proposed committee for preparation of data for National Institutional Ranking Framework-2020
- 5 Proposed committee preparation of the Annual Quality Assurance Report (AQAR).
- 6 Any other item with the permission of the Chair

The agenda items were discussed in detail and unanimously resolved as under:

Item no 1: Approve the minutes of the first meeting.

All the members unanimously approved the minutes.

Item no 2: Review of Academic Calendar given by GGSIPU & preparation of institute Academic Calendar for the forthcoming academic session.

University academic calendar was reviewed and keeping the activities mentioned in it institute academic calendar was discussed; date and timing were fixed for each activity.

Item no 3: Taking feed back of the resolution passed in the first meeting.

- It is observed that one day National seminar on "Financial Innovation: Challenges and Opportunities" for MBA and BBA students was well organized. A large number of students attended the seminar.
- A FDP on "Data Analytics and Structural Equation Modelling using R and AMOS " was organized by research committee along with IQAC cell from July 8-13, 2019 with a great success.
- Committee has approved the brochure, list of experts from industry and academia for two day International conference on "Data The New Catalyst: Creating New Digital Culture" which will be organize for faculty and students in the month of September.

Item no 4: Proposed committee for preparation of data for National Institutional Ranking Framework-2020.

Institute is planning to apply for NIRF-2020 ranking among management institute category. It is a prestigious quality initiative of govt. of India to ensure quality in professional, management and technical education in the country. It was resolved to apply for NIRF-2020 and required data need to be collected from all concerned for its timely online submission through following Committee:

Sr.No.	Name of the Committee	Member(s)
1.	NIRF Committee	Dr. Sangeeta Gupta, Convener Dr. Samarth Singh, Dr. Parmjot Singh, Ms. Ansul Kalra, Accounts/Admn.

Item no 5: Proposed committee preparation of the Annual Quality Assurance Report (AQAR).

Annual Quality Assurance Report (AQAR) is another mandatory requirement of NAAC to be submitted every year in the month of August. This issue was also discussed and resolved to constitute the following Committee for this purpose to be coordinated by Director, IQAC:

Sr.No.	Name of the Committee	Member(s)
1.	AQAR Committee	Dr. Samarth Singh, Convener Dr. Gurbinder Kaur Dr. Parmjot Singh

		Dr. kompal Bara Ms. Savita Accounts/Admn.
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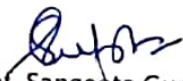
Item no 6: Any other item, some of the issues related to infrastructure was raised.

It is resolved that HOD and Dean of respective departments will sit together and the resolved the raised issues with mutual consent.

Meeting ended with a vote of thanks to the chair.

Draft of minutes of meeting is submitted for the consideration and approval of Director, MERI and Chairman, IQAC.


Director Sir


Prof. Sangeeta Gupta
Director, IQAC Cell

Copy to the following for information and further necessary action please:

1. PA to Director for kind information of Director sir.
2. All Members